**NWI TRI Monthly Meeting Agenda**

**Date:** 9/6/2022 **Time:** 7:00 – 8:36 p.m.

**Segue** (*Personal* Bests) (10 min, to 7:10)

**Scorecard** (10 min, to 7:20**)**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **MEASURABLES** | **Target Goals** | **Aug** | **July** | **June** | **May** | **April** | **Mar** | **Feb** | **Jan** |
| **Club Growth/Reach** |  |  |  |  |  |  |  |  |  |
| # New Members |  | 1 | 0 | 4 | 1 | 3 | 2 | 1 | 3 |
| # Membership renewals |  | 0 | 0 | 4 | 3 | 3 | 1 | 2 | 37 |
| # Membership expirations |  | 0 | 1 | 2 | 1 |  |  |  |  |
| # Added to mem FB Group |  | 1 | 0 | 2 | 1 | 2 | 2 | 1 | ? |
| Total Current Members |  | 83 | 82 | 83 | 78 | 78 | 76 | 74 | 73 |
| Total followers on Facebook |  | 744 | 724/741 | 719/736 | 710/728 | 709/727 | 693/711 | 682/699 | 675/691 |
| # of potential new members |  | 2 | 4 | 1 | 1 | 12 | 1 | 2 |  |
| **Social Media Posts - PAGE** |  |  |  |  |  |  |  |  |  |
| NWI Tri Promotional/Event | **2** | 4 | 6 | 14 | 4 | 11 | 16 | 7 | 3 |
| Triathlon Awareness | **2** | 6 | 4 | 11 | 5 | 6 | 5 | 3 | 1 |
| ATI Physical Therapy (i) | **3** | 4 | 4 | 1 | 3 | 1 | - |  |  |
| D to 3 Dimension (i) | **3** | 3 | 3 | 3 | 3 | 2 | - |  |  |
| Puntillo & Crane (70.3) | **2** | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 1 |
| New Oberfalz(o) | **1** | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 |
| 3 Floyds (o) | **1** | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 |
| Leo’s Mobile Bike (o) | **1** | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| McGuckin Chiro (s) | **.5** | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 1 |
| Trailblazers Bike Barn (s) | **.5** | 0 | 1 | 0 | 1 | 1 | 1 | 0 | 1 |
| Primerica (s) | **.5** | 1 | 0 | 1 | 0 | 0 | 1 | 1 | 0 |
| Hasse Construction (s) | **.5** | 1 | 0 | 1 | 0 | 1 | 0 | 1 | 0 |
| Rudy Project | **-** | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 |
| Magic 5  | **-** | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 |
| Zealios | **-** | 0 | 0 | 1 |  |  |  |  |  |
| **President Report** |  |  |  |  |  |  |  |  |  |
| Newsletter sent | **1** | 1 | 0 | 1 | 1 | 0 | 1 | 1 | 0 |
| **Secretary** |  |  |  |  |  |  |  |  |  |
| Minutes emailed to members | **1** | 1 | 1 | 1 | 1 | 1 | 1 | 1 | **1** |
| **Treasurer Report** |  |  |  |  |  |  |  |  |  |
| Total $ Deposited |  | **$0** | **$317.50** | **$0** | **$2,061.81** | **$3,127.94** | **$2580.26** | **$285.75** | **$5334.50** |
| Total $ Withdrawn |  | **$948.76** | **$474.92** | **$210.36** | **$3,595.97** | **$2,850.95** | **$1,084.76** | **$478.12** | **$ 444.98** |
| Current Balance |  | **$8,310.04** | **$9,036.80** | **$9,194.22** | **$9,404.58** | **$10,938.74** | **$10,661.75** | **$8,941.25** | **$9133.62** |
| Pending Deposits DRIVEN |  | **$236.50** | **$204.75** | **$522.25** | **$285.75** | **$1,940.56** | **$1,498.60** | **$285.50** |  |

**Transaction Details updated 9/6/2022**

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**Headlines/Information to Share** (5 mins, to 7:15)

|  |  |
| --- | --- |
| AK | We have some interest in board positions! Woohoo! |
| AK | 15 individuals and 4 relay teams signed up for the Three20 Relay!!! One more promotional email will be sent at the end of this week! |
| AK | Our finances are up $3,800 from this time last year! |
| JB | Great time at Chicago Tri with William and Amanda |
|  | Next Board meeting Oct 3 at 7:00 p.m. |

**To-Dos** (10 mins, to 7:25)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Who** | **To-Do’s, manifested from Issues and assigned to a committee or individual** (5 mins, to 10:40) |  **Due Date** | **Done** |  **Not done** |
| All | Update what club gear you have on the inventory sheet - will update inventory when we MOVE | Oct |  | X |
| AK/MS/JB | Decide where we should keep our current bike racks for storage (maybe Jason’s mom’s garage)? – same place as LaPorte gear PENDING | July | X |  |
| AK/MS | LaPorte lodge requires down payment of $250 to hold July 8, 2023 date – waiting on contract from parks dept. | Aug | X |  |
| AK/JBr | Set up swim cap drop off for new member packets | Sep | x |  |
| AK | Reach out to Bill HAsse, Mike Sutter, Gariup, Kathy Hruby for potential storage options | Sep | X |  |
| JR | Talk with Pam at Trailblazers about potential storage space | Sep | X |  |
| ED | Talk with Lilia Clarke about potential storage space | Sep | X |  |
| JB | Ask mom regarding hosting gear in her garage  | Sep | X |  |
| AK | Investigate low-cost alternatives to PO Box, update name at post office | Jan | X |  |
| AK | Promote duathlon for Three20 Recovery – email/social with code | Sep | X |  |
| AK | Confirm end of season party reservation with Kathy/make payment | Sep | X |  |
| AK | Facilitate drawing for overnight after EOS party | Sep | X |  |
| ALL | Recruit board member positions and put notice in newsletter. | Sep | X |  |
| AK | Ask Jessica if we can move some of the gear back to their storage after the renovations. | Sep |  | X |
| NK/JBr | Price of tri club water bottles from Specialized? | Oct |  |  |
| JBr | Check platter prices at Stracks for end of season party (40-50) | Oct |  |  |
| ED | Check prices for etched glasses for sponsor gifts | Oct |  |  |
| All | Write down what you do for your board member duties/work load – bring to next meeting | Oct |  |  |
| AK | Inventory list updated | Oct |  |  |
| JB | Bring Primal gear to end of season party | Oct |  |  |
| MS | Gift card for Eleanor Buxbaum | Oct |  |  |
| All | Pick up bike racks from Hobart | Oct |  |  |
| AK | Check with Kathy on swim day | Oct |  |  |
| AK | Slide presentation for end of season party | Oct |  |  |
| AK or AH | Board nominations reminder in Facebook | Oct |  |  |
| All | Bring dessert to end of season party | Oct |  |  |
| AK or AH | Promotional email re Three20Relay | Oct |  |  |

**Issues List**

IDS(50 min, to 8:25)*(who is tee-ing up? Restate the problem in 1 sentence, identify root cause; Discuss; Solve)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Urgency** | **Who** | **Restate problem in 1 sentence:**(Either an Information-Given, or Information-needed, or To-Do) | **Solution that we plan:** |  |
| High | AK | **LaPorte Triathlon 2023**Still waiting to Jessica since TDL – vacation/sickInsurance for eventBAND appStorage: Options – Jason’s mom’s garage?* GIFT IDEAS FOR JASON’S MOM?!
 | Waiting to find out how much space we’ll need and best option is Jason’s mom on ground level. Special gift for Eleanor for letting us use it. When can we pick it up? Gift card to get an outfit/hoodie (BassPro)? Mike will pick up gift card for end of season party. Do we need to rent a truck or borrow member’s trucks? Pickup Hobart bike racks. |
| High | AK | Group training/events for September\*\*Communication processes for changes/cancellations\*\*-Transition-Brick-Swim-Bike-Run | Sept 17th – Three20 Recovery DuathlonSept 18th – Suicide Awareness Ride - <https://runsignup.com/Race/Info/IN/Valparaiso/StRidesAgainstSuicideOverdose2022>Sep 24+25 – Dirty MittenSep 23/25 – swim? Check with Kathy |
| High | AK | End of season party brainstorm/ideasDate: **10/8 is final – finalize time**Cost: $325 with cleaning feeFood: **finalize food and bev budget – last year $420**Overnight giveaway: Yes – 13 responses so far, will send another email closer to time which is 9/23Does anyone know of a live band that might be able to come out and play? Thoughts?Slideshow? Yes/NoPrizes/Giveaways/Gear Swap?Announcements – do we do elections/take noms? New board will start in Nov meeting. | Mission BBQ? Grill on the firepit? Members can bring side dishes if they want. Party platters? Finger foods to eat outside? Wings? Emily will bring some smores for the kids! Board members bring desserts. DJ? Karaoke? Bring instruments and karaoke around the campfire? (Notes in Facebook event page)Slide presentation of members from 2022.Race shirts raffle giveaway? Bring Primal gear to end of season party.Nominations in September and mentioned at end of season party. Voting around the end of October. Nov board meeting starts the new year. |
| High | AK | Sponsor Appreciation for 2022 – ideas ahead of renewals?ALSO – let’s revisit the Sponsorship options next month! | Plaques in the past, maybe do an etched glass sponsor award. Emily to price out. |
| Med | AK | Re-Define Board Member responsibilities based on strengths, redistribution of duties heading into new “term”, revisit the bylaws?**Duties:**NewsletterPicture/Video archiveWebsite MaintenanceManaging renewalsSocial Media – page and clubFinancial planning/Budgeting**Event Planning** – club, social, raceRecruiting new membersManage Sponsors | A lot of duties for board are administrative and social media communications and website updates. Break out duties a little bit more.Taking nominations through Sep 30, Elections in early October.MJ – involve more cycling activities, time trials, cycling skills.AV – social media, events on social media, and making videosSC – very involved in the area with Mike and handles administrative duties.  |
| High | AK | Elections in October**Current board status:**Ashley, Joe, Jason, Spardha – plans to serve in same capacityMike – would rather not as treasurer, would stay on boardAmanda – yes to board, thinking about stepping down from VP roleJennifer – yes to board, interested in treasurerKim – no, would like to step downEmily would like to step down from secretary, maybe off board, looking to get off social media.----------------------------------------------------------------Who might be good candidates for board positions?-Assign recruiters for nominees | Current official nominations – MJ Jackovich, Sherry Carlson, Andy Vaclavik |
| Low | AK | Winter Challenge is coming! Start Oct 31 or Nov 7? | Run Monday-Sunday Nov 7 start |
| Med | AK/MS | PO Box Renewal, expense coming up - Price increased from $188 per year to $212 ☹, name change will need to be made at Post Office.Small PO Box 3.5x5.5 is only $166/yearOur current PO box 5x5.5 is $212Mike – do we need the bigger one or can we downgrade?**iPostal1** – 9.99/month physical mail address with forwarding! Images of mail received in real time.  | POB renewed. Change in the future to save money? Joe or Jason can pick up mail if needed. |
| High | AK | We need to consider alternatives to The Driven ahead of Jan 1. | Table for next meeting. |
|  |  | Other items in the wings:1. Member of the month 2023!
2. Bike/Run routes page on website
3. Point System for Events/Dollars towards races - “training thermometer”. Logistically, how do we track? What are the awards?

Ideas for point events:Participate in Winter challengeWin Winter ChallengeAttend group trainingAttend online eventAttend club raceAttend Kick off/End of season partyPodium at a local eventParticipate in any tri/run/bike race?Post on social media?1. Mentorship program/Buddy program on Facebook
2. Hall of Fame Criteria
3. More digital education – open forums, demonstrations, etc..
 |  |

**Conclude:** (5 mins, to 8:30) Recap To-Do List, Review Cascading Messages to Club, Rate the meeting (1-10)

\**Did the meeting start on time? Did we stay on track? Did we get a lot accomplished? Did everyone participate? Did everyone bring a positive attitude?*

|  |  |
| --- | --- |
| Member | Rating |
| Ashley | 9.5 |
| Amanda | - |
| Mike | 9.5 |
| Emily | 9.8 |
| Jason | 9.5 |
| Ken | - |
| Jennifer | 9 |
| Kim | - |
| Spardha | - |
| Joe | 9 |